

Dear Families,

We are very excited to provide a family and school communication app called **Tadpoles** that gives teachers and families an easy way to communicate and stay connected! Teachers can send photos and videos to allow you to see a glimpse into your child's day! Teachers use Tadpoles to send daily reports for each child to keep you informed of the daily activities, learning experiences, and care events for your child. All photos, videos, and daily reports are emailed to you directly and you can also access them via the free Tadpoles Parent app, available on Apple and Android devices, or online at www.tadpoles.com!

Most importantly, your family can easily reach out to your teacher through the app as well to let us know about anything that is important to you! From your Tadpoles parent account, via the app or web, you will be able to enter in morning drop off notes for your child's teachers, mark your child absent, and/or add any additional notes to be communicated to the school.

To create your account online, please use the following steps:

- Visit www.tadpoles.com and click log in at the top right
- Select Parents on the left
- Choose sign up under "use a tadpoles account"
- Use the email address that is currently on file with our school
 - o If it's a Gmail account, you can sign right into the account
 - o If it's not a Gmail account, enter your email, choose submit and check your email for the link to establish your password
 - o The same login information will be used to access your account via the free Tadpoles Parent app as well.

Each classroom is equipped with an iPad or tablet specifically used for the Tad- poles program. If you see a teacher on a tablet, rest assured, they are only using the device to input information into Tadpoles. The devices are locked down, giving teachers access to only the Tadpoles software.

We consider all information captured within Tadpoles to be a private communication between our school and our families. No personal information is shared with any external parties or other families. The confidentiality of all information is maintained through the security features of the Tadpoles soft- ware.

We are committed to continually strengthening our home-to-school connection and Tadpoles positively impact the engagement of our families. We feel confident that you will love Tadpoles and the level of involvement it allows you to have with your child's daily experiences while at our school. We are happy to answer any questions or concerns you may have about Tadpoles!